

The Council of the City of Wellington, Kansas, met in Regular Session on March 21, 2017 at 6:30 p.m., in the City Council Room, City Administration Center, with Mayor Shelley Hansel presiding.

The Pledge of Allegiance was led by Mayor Hansel.

The Invocation was given by Reverend Phyllis Provost-Saas of First United Methodist Church.

Council members Kip Etter, Kelly Hawley, Jan Korte, Bill Butts, Jim Valentine and Vince Wetta were present at roll call.

Members of the Staff present were City Manager Shane Shields, City Clerk/Finance Director Carol Mericle, Public Works Director Jeremy Jones, Gilbert Berryman, Wastewater Supervisor, and Chief of Police Tracy Heath.

AUDIENCE PARTICIPATION

Chamber Executive Director Annarose White presented the Travel & Tourism Grant recommendations. She said every year the City gets quarterly payments from the Transient Guest tax funds. This year we received 5 proposals from businesses who would like to receive funding from the Transient Guest tax funding. She stated that the Chamber conducted face to face interviews with those businesses. This year a total of \$5,000 is budgeted to be dispersed and the committee came to the conclusion to give all 5 businesses \$1,000 each. Director White stated that a late application came in from Panhandle Railroad Museum, and she asked if the city could allocate \$500 from another fund. City Manager Shields shared that there is not an option to do this. The total budget of \$25,000 is the maximum out of that fund, with \$10,000 allocated to the Chamber and \$10,000 for Wheat Festival promotion. He added if additional funds are received, there remains \$14,500 from previous years, to pay back the General fund that paid those recipients when the Tourism fund did not have the expected funding. Director Jones stated he sat on the review committee and said that they thought there was possibly one other who did not submit their application on time. He agrees with Chamber Director White in giving the 5 applicants who submitted early, \$1,000 each. Council member Wetta shared that on his 50th wedding anniversary his family visited the Panhandle Railroad museum and it is a vital part of the community and it would be a shame to put it in jeopardy for \$500. Mayor Hansel asked for a motion to approve the five applicants that were presented tonight and that at a later time the Panhandle Railroad museum could be considered for funding. Council member Hawley made a motion to approve the five applicants, Council member Etter seconded. The motion carried. Director White showed the Chisholm Trail mugs that are being sold as a fundraiser, over 200 mugs have been sold at this time. On April 1st at the lake the Chisholm Trail 150th anniversary is going to have a kick off. There will be proclamations, a craft show, a chuck wagon meal, and musical entertainment.

Mayor Hansel, on behalf of the citizens of Wellington, proclaimed the month of April as Fair Housing Month. This marks the 49th year of Fair Housing.

CONSENT AGENDA

Council member Korte moved to approve the consent agenda with the following amendment, adding a number five to the Reports of City Officials to state General Fund 2016 Year End transfers to Capital Funds. Council member Hawley seconded. The motion carried. The following items were approved under the Consent Agenda.

➤ APPROVAL OF MINUTES

- 1) Work Session of March 6, 2017
- 2) Regular Session of March 7, 2017
- 3) Work Session of March 9, 2017
- 4) Special Session of March 16, 2017

➤ APPROVAL OF APPROPRIATIONS

- 1) Payroll Report for February 19-March 4, 2017-\$221,218.36
- 2) ACH Authorization Voucher #1041 for BCBS for March 1-7, 2017
- 3) ACH Authorization Voucher #1042 for BCBS for March 8-14, 2017
- 4) Claims Register for March 1-17, 2017 -\$1,003,292.36

➤ RECEIPT OF COUNCIL CORRESPONDENCE

- 1) Clerk's Report for February 2017
- 2) Electric, Waterworks, Sewage Operating Report for January 2017
- 3) Electric, Waterworks, Sewage Operating Report for February 2017
- 4) Police Activity Report for February 2017
- 5) Ambulance Monthly Financial Report for February 2017
- 6) Fire/EMS Activities/Overtime/Revenue Report for February 2017
- 7) SRMC Financial Report for February 2017
- 8) Healthcare Authority Board of Directors Meeting Minutes for February 16, 2017
- 9) Safety & Risk Management Committee Meeting Minutes for March 8, 2017
- 10) Park Board Meeting Minutes for December 12, 2016

REPORTS OF MAYOR AND COUNCIL

Council member Wetta said he missed the special meeting and stated that he was in agreement with the decision that was made regarding the hospital. He feels the task force is needed to succeed. Council member Wetta shared that he also feels that the hospital either needs to be downsized or closed. As the city continues to pay utilities and the bonds and if the hospital requests more money he will have a hard time agreeing to that.

Council member Valentine asked City manager Shields where we were at this point after the special meeting vote. He stated that the council approved to be the guarantor for a \$150,000 loan for SRMC. He added the paperwork is not complete, and no discussion has been made regarding the task force that will be formed.

Council member Etter stated that Fred Hinman, with SRMC, just emailed the Council about the task force being formed.

Council member Wetta said he talked with Terry Deschaine today and shared that the SRMC Board is meeting on a day to day basis to try and find a solution.

Council member Etter paid a compliment to the Street department regarding the curbing and sidewalks by the Courthouse. Director Jones stated the stripping and painting will be done by the maintenance department at the court house.

Mayor Hansel shared that she will be representing REAP on March 22nd in Topeka. She also thanked the staff for their hard work.

Council member Butts shared Fred Hinman's email requesting that one member of the Council join the task force that is being put into place. Council member Korte shared that the hospital is working on this problem. They are looking at services within the hospital that are not profitable and will be making cuts. She feels that the community's voice is needed to find out what they want and need in the hospital. Council member Wetta shared that he feels that the SRMC board is wanting just one person from the council to serve on the task force committee. He asked if Council member Korte would be interested in serving on the task force if it is a separate entity. Council member Butts recommended sending Mr. Hinman an email asking what the request is specifically for. Mayor Hansel stated she would contact him to see exactly what is needed from the council.

REPORTS OF CITY OFFICIALS

Progress of Tire Removal at 220 N Haslet- Memo from Code Compliance Official Norton & Public Works Director Jones. Director Jones stated approximately 60 days ago a discussion was held regarding the property on 220 N Haslet. He introduced Miss Debuhr and she asked for another extension to get her through the summer. She stated that she removed the two trailers on the property and has stacked those tires in piles as well. Miss Debuhr also said she found out the tires can be cut up and that would be a cheaper way to dispose of them. She wanted \$20,000 for part of her property but was only offered \$2,000 by the City. Council member Hawley said she would agree to the extension if she continues to make progress by the middle of the summer. Council member Etter made a motion to give her an extension on the 220 N Haslet property until July 18th, with a progress report due at the July 18th meeting. Council member Hawley seconded. The motion carried.

Wellington Police Department 2016 Annual Report. Police Chief Tracy Heath presented the report. He discussed some of the highlights in the report. The data was explained in detail regarding 2016 criminal data, accident data, and citation data. He told the top three violations for Wellington are speeding, no seat belt, and no proof of insurance. The top three accident locations are US 81 & H Street, the 1000 block of N A, and the 1700 block of E 16th street. The top three reasons for these accidents are failure to yield, inattentive driving, and improper backing. Chief Heath stated the City of Wellington had 14,618 calls in 2016 for service. He added in 2016, auto thefts had a huge increase. Of those 25 cases in Wellington last year, 22 could have been prevented if the keys were not left in the vehicles. The crime of theft is over 68% of the total crimes committed in 2016. He also told the report states jail costs, and animal control data. Chief Heath presented the citizens satisfaction survey and the process in which this happens. He stressed the importance of locking your vehicles and removing the keys always. He also asked about having the seatbelts on golf carts. Chief Heath stated that if you are going to drive a golf cart it applies for those who are under age 16 and they must have a valid driver's license to operate a golf cart. Chief Heath stated that we are not in compliance with the state since we allow golf carts at night. Council member Butts shared that tomorrow afternoon, at 3:00 pm at Pizza Hut, a few men in Wellington will be meeting to have Coffee for Cops. He encouraged officers to come out and join them.

Special Event CMB Permit-Chamber of Commerce for Ladies Night Out. City Clerk Mericle said an application was received on March 10, 2017 for the special event that will take place on April 1, 2017 from 6:00-9:00 pm at the Memorial Auditorium. Both the Police and Fire departments have approved the facility for which this event will take place. Council member Hawley made a motion to approve the permit, and Council member Butts seconded. The motion carried.

Board/Commission Appointments. City Clerk Mericle presented the list of Board and Commission applicants to the Council. She reminded them each Board or Commission appointment should be voted on separately.

Airport Advisory Board: Council member Wetta moved to appoint Steven Saffell to the Airport Advisory Board. Council member Butts seconded. The motion carried.

Board of Zoning Appeals: There were no applicants eligible for the Board of Zoning Appeals. The application process will be re-opened for 15 days from this date.

Combined Trade Board: Council member Butts moved to appoint Erik Bryant as the Plumbing Contractor. Council member Hawley seconded. The motion carried. Council member Etter moved to appoint Jeff Hunt as the Electrical Contractor for the full term and appoint Marvin Rains as the Electrical Contractor for the partial term to 2019 to fill the vacancy due to the death of Tony Martin. Council member Butts seconded. The motion carried. Council member Butts moved to appoint Chris Craig as the Building Contractor. Council member Etter seconded. The motion carried. Council member Butts moved

to appoint Roger Brownlee as the Mechanical Contractor. Council member Etter seconded. The motion carried.

Health Care Authority: Council member Korte moved to appoint Dr. Faustino Naldoza and Teri Stinson to the Healthcare Authority. Council member Hawley seconded. The motion carried.

Housing Authority: No motion was made to appoint an applicant for this position. The application process will be re-opened for 15 days for new applicants.

Library Board: Council member Etter moved to appoint Ursula Goff and Johnna Leonard to the Library Board. Council member Hawley seconded. The motion carried.

Memorial Auditorium: Council member Etter moved to appoint Constance Bales and Pam Hinman to the Memorial Auditorium Board. Council member Butts seconded. The motion carried.

Park Board: Council member Hawley moved to appoint Pam Hinman to the Park Board. Council member Etter seconded. The motion carried.

Planning Commission: Council member Wetta made a motion to appoint Jennifer Heersche and Margaret Horton to the Planning Commission. Council member Etter seconded. The motion carried.

General Fund 2016 Year End transfers to Capital funds. Manager Shields explained the procedure to determine if any funds can be transferred from the General Fund to the Capital Improvement Fund and the Equipment Reserve fund. He reported the expected beginning General Fund cash balance for 2017 was \$1,363,970. The actual beginning cash balance in 2017 is \$1,727,770. That amount is \$363,800 over the expected amount that was planned for in the budget. He is recommending that Council approves a transfer of \$50,000 to Equipment Reserve, and \$100,000 to the Capital Improvement. He also asked for a transfer of \$30,000, which was in the General Fund operating budget for Street Department materials, and move it to the Capital Improvement Fund with the intent to dedicate it to future street projects. Manager Shields said the Capital Funds don't receive any other means than what the council approves and transfers. And by transferring the funds now it provides the cash in that fund if purchases need to be made in the first few months of the year. Funds transferred can be returned to the General Fund if needed in the future. Council member Etter stated he was in favor of this but would like to make an adjustment to add another \$13,000 to the Capital Improvement Fund for the street projects. He also told Director Jones that he appreciated the responsible spending of the budgeted money. Council member Korte asked why \$113,800 was kept in the General Fund. Manager Shields stated that the contingency is not where it needs to be; also any unplanned expenses impact the General Fund. Several factors are the bond payments to SRMC, and the Lincoln Place demolition. Council member Etter made a motion to transfer \$50,000 to the Equipment Reserve Fund, \$100,000 to the Capital Improvement Fund, and \$43,000 to the Capital Improvement fund for Street projects, Council member Hawley seconded. The motion carried.

PUBLIC HEARINGS

There were no public hearings included in the agenda.

ORDINANCES

AN ORDINANCE CHANGING THE BOUNDARIES OF THE ZONING DISTRICT AND AMENDING THE ZONING MAP AS ADOPTED BY ORDINANCE NO. 3826 (000 E 20TH AVE N) was introduced and considered. Director Jones shared that the property in question is located at Maize Road and 20th Avenue North. It is 155 acres and Tim Callaway is the owner. He is requesting to split off 5.02 acres out of that large parcel in order for improvements to be made. In order to make this happen it needs to be rezoned to Residential Suburban District. The minimum lot requirement in the current AL agricultural district is 10 acres. The Callaway's are going to take 5.02 acres for a home site thus the request for rezoning. This would put the property into compliance so a home can be added. The Planning

Commission was presented with this information on February 28th and is fully recommending that we proceed with this request. The staff also supports this recommendation and asks for rezoning to be approved. Council member Korte moved to approve the rezoning of this property. Council member Butts seconded the motion. Upon roll call vote, those voting “AYE” were Council members Butts, Valentine, Wetta, Etter, Hawley, Korte, and Mayor Hansel. There were no “NAY” votes. Number 4206 was assigned to this Ordinance.

RESOLUTIONS

A RESOLUTION REPEALING AND REPLACING RESOLUTION NO.5808 OF THE CITY OF WELLINGTON, KANSAS, AND AUTHORIZING THE CITY MANAGER TO ACCEPT THE REVISED CITY OF WELLINGTON 2017 COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING REHABILITATION PLAN was introduced and considered. Manager Shields shared that the original rehabilitation plan that was presented to council and submitted was sent to the Department of Commerce, and they had recommendations for an additional change due to no local licensed contractors for lead removal. The contractor’s guidelines were added to the plan as an attachment and the Council needs to re-approve the plan. He also added that a public meeting is planned for April 6th at 6:30 pm. Casey Tillman will be present to answer any questions the public may have. Council member Butts shared that Brent Washburn and Gary Richmond are two licensed contractors for lead removal. Council member Korte moved to accept and approve the resolution as presented. Council member Etter seconded. Upon a roll call vote, those voting “AYE” were Council members Butts, Valentine, Wetta, Etter, Hawley, and Korte. There were no “NAY” votes. Number 5810 was assigned to this Resolution.

A RESOLUTION APPROVING AND ACCEPTING A BID AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ENVIRONLINE COMPANY, INC. OF OSAWATOMIE, KANSAS FOR LIFT STATION MODIFICATIONS FOR THE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$17,025 was introduced and considered. Supervisor Berryman shared that the current lift station is 20 years old. Last year both pumps broke down in the lift station and at this time it is only running on one pump. He stated that is a huge need for the Wastewater plant. After the bids were received this was the most reasonable one to go with. Council member Etter moved to accept and approve the resolution as presented. Council member Hawley seconded. Upon a roll call vote, those voting “AYE” were Council members Hawley, Korte, Butts, Valentine, Wetta, and Etter. There were no “NAY” votes. Number 5811 was assigned to this Resolution.

A RESOLUTION APPROVING THE SOUTH CENTRAL SOLID WASTE AUTHORITY 2017 UPDATE SOLID WASTE PLAN AND REVISION was introduced and considered. Director Jones introduced the resolution and stated that every five years they have to rewrite and update the plan in all three counties. He said that involves getting an Engineer and annually we need to have a subcommittee look at the plan and make any modifications, then send those to the state. In order to do so, we need to adopt a resolution and then show the minutes from the meeting in each county. Council member Wetta moved to accept and approve the resolution as presented. Council member Hawley seconded. Upon roll call vote, those voting “AYE” were Council members Etter, Hawley, Korte, Butts, Valentine, and Wetta. There were no “NAY” votes. Number 5812 was assigned to this Resolution.

STUDY ITEMS

No study items for discussion.

OTHER

A motion to adjourn was made, seconded and carried.

Approved and filed this 4th day of April, 2017.

Wellington, Kansas, March 21, 2017

Mayor

City Clerk