

The Council of the City of Wellington, Kansas, met in Regular Session on May 1, 2018 at 6:30 p.m., in the City Council Room, City Administration Center, with Mayor Shelley Hansel presiding.

The Pledge of Allegiance was led by Mayor Shelley Hansel.

The Invocation was given by Reverend Deb Schmidt of First Presbyterian Church.

Council members Kip Etter, Kelly Hawley, Jennifer Heersche, Kevin Dodds, Joe Soria and Jim Valentine were present at roll call.

Members of the Staff present were City Manager Shane Shields, Administrative Clerk Stacey Fair, City Attorney Shawn DeJarnett, and Assistant City Manager of Public Utilities Jason Newberry.

#### **AUDIENCE PARTICIPATION**

Tatum Soria of 316 East 19<sup>th</sup> Street, who is representing WHS Citizenship Class-Dog Wash Class Project spoke to the Council regarding the upcoming event. She informed council that the Dog Wash will be held on May 5<sup>th</sup> from 11:00-2:00 pm at Heritage Park. The cost for small dogs will be \$4.00 and the cost for large dogs will be \$5.00. All dogs must be current on their vaccinations to participate. Kade Adams, of 1416 Erie Ct. also was in attendance and stated that all funds raised will go towards fighting animal cruelty. Both teens thanked City Manager Shields, and their teacher Ms. Ford for all of the help and support with this project.

#### **CONSENT AGENDA**

Council member Heersche, moved to approve the Consent Agenda. Council member Dodds, seconded the motion. The motion carried. The following items were approved under the Consent Agenda.

➤ **APPROVAL OF MINUTES**

- 1) Regular Session of April 17, 2018

➤ **APPROVAL OF APPROPRIATIONS**

- 1) Payroll Report for April 1-14, 2018 in the amount of \$229,285.24
- 2) ACH Authorization Voucher #1099 for BCBS for Aril 11-17, 2018
- 3) ACH Authorization Voucher #1100 for BCBS for April 18-24, 2018
- 4) Claims Register for April 14-27, 2018 in the amount of \$1,220,713.85

➤ **RECEIPT OF COUNCIL CORRESPONDENCE**

- 1) Retailer's Sales Tax & Compensating Use Tax for March 2018
- 2) SRMC Financial Report for March 2018
- 3) HCA Board of Directors Meeting Minutes for March 15, 2018
- 4) Correspondence from NDGA President Pam Meyer re: Thank You for the Travel & Tourism Disbursement
- 5) Correspondence from Housing Authority Executive Director Phil Nix re: Thank You for ADA ramp, and curb on South C street

#### **REPORTS OF MAYOR AND COUNCIL**

**Proclamation Kids to Parks Day - May 19, 2018.** The Proclamation was read aloud to the Council by Mayor Hansel. Mayor Hansel urges residents of the City of Wellington, to make time on May 19<sup>th</sup>, 2018 to take the children in their lives to a neighborhood, state or national park.

Council member Valentine mentioned the retirement of long time City Parks Supervisor Roy Kabureck and thanked him for his years of service.

Council member Soria shared his concern regarding a gentleman in a wheel chair attempting to cross the round-a-bout. The gentleman was almost hit by a vehicle. Several people and students from the middle school also cross at the round-a-bout daily to go to Sonic. He asked if a sign could be ahead of the round-a-bout to warn citizens regarding the crosswalk. City Manager Shields stated that he would talk with Public Works Director Jeremy Jones regarding this issue. Council member Soria also asked about the Vandenburg signage regarding a truck route. He stated if an official truck route, KDOT would be in charge of that. He believes currently that A Street is the official truck route with KDOT. City Manager Shields will confirm that information with Director Jones.

Council member Dodds asked about the closing lease agreement with SRMC and asked for an update at the next meeting. City Manager Shields stated that the City is waiting on the company RHC to produce the SBA document. This is just a formality and they are assuring that the SBA has to be approved, which could be any day.

Mayor Hansel told of the Kansas Leadership Center kickoff state wide leadership tour. She has been asked to kick it off in Wellington. This is going to be held at the Chamber luncheon on May 17<sup>th</sup>. She continued there has to be a Chamber member sponsoring this luncheon. Mayor Hansel is asking Sumner County Economic Development, the Chamber, and the City to sponsor this luncheon. There is no cost for this. The catered lunches are paid for by the people who sign up and participate. Council was in agreement to proceed with this.

Mayor Hansel commented on the meticulous clean up with the Lincoln property demolition. She has been asked about a mural on the side of the building.

#### **REPORTS OF CITY OFFICIALS**

**CDBG Housing Rehab Update Memo from City Manager Shields-** He told as of April 23<sup>rd</sup>, there are 7 houses pending for round two. This information is from Casey Tillman with SCKED, Grant Administrator. He is working with 3 individuals to get all required documentation, and there were 2 denied for above the median income. Final inspections on the 4 houses from Round 1 are scheduled. He continued that construction on 3 of the 4 houses is complete, with some repairs on the 4<sup>th</sup> house to be completed. Currently applications are still being accepted for the targeted area. The targeted area is bounded by the west side of A Street to the east side of G Street, between 8<sup>th</sup> and 15<sup>th</sup> streets. Council member Hawley asked how many properties are to be renovated by this project. City Manager Shields stated that 15 properties will be included in the renovation project of the residences in the targeted area.

**Street Closing Request, Graduation Party, May 19, 2018, Corner of Cherry & 4<sup>th</sup>, & alleyway by 214 S. Cherry.** City Manager Shields said the family of Michelle Sparks is requesting the street closing to hold a Graduation Party on May 19<sup>th</sup>, 2018. Council member Hawley made a motion to approve the street closing as presented. Council member Heersche seconded the motion. Motion carried.

#### **PUBLIC HEARING**

There were no public hearings in the agenda

#### **ORDINANCES**

There were no Ordinances in the agenda

#### **RESOLUTIONS**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT FOR ENGINEERING SERVICES WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) OF WICHITA, KANSAS, FOR THE 9<sup>TH</sup> STREET WATERLINE IMPROVEMENTS, IN AN AMOUNT NOT TO EXCEED \$37,000 (*Agreement, Schedule & Map included*) was introduced and considered. City Manager Shields explained the 9<sup>th</sup> Street water line improvement that was planned and budgeted for 2018. Utilities Manager Newberry stated that the Water Department is trying to replace water lines before street improvements are made. The plan is to use directional drilling and there will be minimal street closings. The project is planned to begin late summer. Council member Soria asked what the location of the work is. Director Newberry stated that the project is going to be along 9<sup>th</sup> Street from Woodlawn to Cherry, along Cherry Street from 7<sup>th</sup> Street to 9<sup>th</sup>, and along Gardner from 9<sup>th</sup> to Woodsway Street. Council member Soria's concern is for the citizens who live on 9<sup>th</sup> Street not having alleyways to use when the project is going on. Director Newberry reassured the Council that the inconvenience will be minimal to citizens. Council member Dodds made a motion to approve the Resolution as presented. Council member Hawley seconded the motion. Upon Roll call vote, those voting "AYE" were Council members Soria, Valentine, Etter, Hawley, Heersche and Dodds. There were no "NAY" votes. Number 5893 was assigned to this Resolution.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CULLUM & BROWN OF KANSAS CITY, MISSOURI, FOR TWO PERISTALTIC HOSE PUMPS FOR THE WATER TREATMENT PLANT IN THE AMOUNT OF \$19,160 was introduced and considered. City Manager Shields stated this is a budgeted project for 2018. Utilities Director Newberry explained the pumps for the WWTP. The plant was originally designed with 4 pumps and is made to run with 4 pumps. The facility is basically two plants and by having these 4 pumps it will allow us to make the adjustments only to two pumps, thus having them run more efficiently and be more under staff control. Staff went with a single source bid and the reason being because we want like pumps with what we currently have. The bid came in at \$19,160.00 which was under staff expectation. Council member Heersche made a motion to approve the Resolution as presented. Council member Etter seconded the motion. Upon roll call vote, those voting "AYE" were Council members Dodds, Soria, Valentine, Etter, Hawley and Heersche. There were no "NAY" votes. Number 5894 was assigned to this Resolution.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT FOR ENGINEERING SERVICES WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. (PEC) OF WICHITA, KANSAS, FOR THE WATER TREATMENT PLANT EVALUATION PROJECT FOR A LUMP SUM FEE OF \$29,500 (*Agreement included*) was introduced and considered. City Manager Shields stated this is a budgeted project for 2018. The plant is 22 years old, and this will provide a study to look to the future of what we may need to do with the plant. This is going to help us determine where to go next and give us a road map. Director Newberry stated that PEC doesn't feel like the plant is at the end of its life. The demand this time of year is lower than the summer months, however the plant is fully capable of operating. Council member Valentine made a motion to approve this Resolution as presented. Council member Soria seconded the motion. Upon roll call vote, those voting "AYE" were council members Etter, Hawley, Heersche, Dodds, Soria, and Valentine. There were no "NAY" votes. Number 5895 was assigned to this Resolution.

#### **OTHER**

City Manager Shields made the Council aware of the continued talks of the developer of the property at 1801 E 16<sup>th</sup>. They hope to have a final plat proposed and go to the Planning Commission at the May 22<sup>nd</sup> meeting. The approval would come to the Council during the first meeting of June. The

developer has indicated that if Council could move it up one week to call a special meeting on May 29<sup>th</sup> for the final process of the developer's agreement for that property.

Council member Valentine He asked that the public shelters be announced so that citizen's would know where to go if need be. City Manager Shields told that SRMC and Wellington Health and Rehab are both 24 hour facilities that are open for tornado shelters in the City of Wellington.

A motion to adjourn was made and seconded. Motion carried.

Approved and filed this day May 15, 2018

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Mayor

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Administrative Clerk