

The Council of the City of Wellington, Kansas, met in a Work Session on July 11, 2016 at 5:30 p.m., in the City Council Room, City Administration Center, with Mayor Shelley Hansel presiding.

The Pledge of Allegiance was led by Mayor Hansel.

Council members Bill Butts, Kelly Hawley, Jan Korte, and Vince Wetta were present at roll call. Kip Etter and Jim Valentine entered at 5:35 p.m.

Members of the Staff present were Interim City Manager / Finance Director Shane Shields and Administrative Clerk Kelly Ford, Police Chief Tracy Heath and Fire Chief Tim Hay.

AGENDA ITEMS

Budget 2017. Interim City Manager / Finance Director Shields explained they would be discussing the budget notes, updated capital expenditures list, and updated fund sheets that were part of the agenda packet. Supplemental information from Golf Director Harrison had also been emailed prior to the meeting. The funds that still had issues to address were reviewed. The Sanitation Fund was the first. The need to consider a rate increase for 2017 was discussed. The last rate increase was in 2010. The recycling program was discussed as well as considering the possibility of outsourcing sanitation operations in the future. Director Shields noted that Public Works Director Jones had provided a two-part plan last year regarding implementing a curbside recycling program. The proposal was delayed due to the significant start-up cost. The recent equipment purchase of the bulldozer was also discussed. Governing body consensus was to proceed with the budget as prepared and a rate increase and/or other operational options would be considered later this year.

The next funds discussed were the Utility Fund and the Utility Capital Improvement Fund. Director Shields advised the changes discussed at the last work session were made. After a brief discussion, the consensus was that both funds were acceptable as prepared. The Tourism Fund was discussed next. The funding request submitted by the Chamber of Commerce for 2017 was \$30,000. The transient guest tax revenue estimate was discussed. The Governing Body consensus was to prepare the budget remaining at the expenditure of \$25,000, which is the same as for 2016 year.

The Employee Benefit Fund was reviewed. Insurance claim amounts have been continuing at a higher average. An increase in contributions may have to be considered. The last increase in the employer contribution occurred in 2010. Employee contributions, by decision of the Employee Healthcare Committee, have been increase in 2015 and again in 2016. After discussion, the consensus was to prepare the budget with a \$35/month increase in the employer contribution.

The Golf Fund was discussed. Director Shields advised that the capital expenditure amount was set at \$100,000 per the consensus from the last work session. The request to move an existing part-time position to full-time was reviewed. After discussion, the consensus was to not allow the change to a full-time position. The staffing level for all City departments overall was briefly discussed.

The amount for membership in the Sumner County Economic Development Commission (SCEDC) was considered. Stacy Davis, SCEDC Director, was present and was asked several questions. The amount paid by the City in the previous years the City was a member was discussed. The consensus was to prepare the budget with the \$42,000 membership dues included.

Director Shields provided details regarding the Capital Improvement Fund. Some changes had been made since the last work session, but an additional reduction in expenditures was needed. The Governing Body provided consensus on what projects/expenditures to delay. The General Fund was the last reviewed.

Several items or areas within the General Fund were discussed. Director Shields advised the contribution funding, which included the Humane Society's request of \$25,000, needed to be finalized. After lengthy discussion, the consensus was to include the \$25,000 for the Humane Society. The requests

from the Chisholm Trail Museum, the Sumner County Historical & Genealogical Society, and the Wellington Senior Center were discussed. The consensus was to reduce, by 25%, from the requested amounts. The cost of living adjustment of 2%, included for City staff, was discussed and will remain as prepared. The Governing Body consensus was to finalize the General Fund budget with a minimum amount of \$500,000 in contingency dollars budgeted.

Director Shields informed the Council that the Notice of Budget Hearing has to be published in the newspaper by August 3rd. The public hearing for adopting the budget will be at the council meeting of August 16th

Mayor Hansel announced there was a Town Hall CDBG meeting this Thursday, July 14th. The next Council Meeting is scheduled for Tuesday, July 19th and a Work Session on Tuesday, July 26th. She also announced that she will be out of town July 21st – 25th.

The meeting was adjourned.

Mayor

City Clerk